



## Construction and Allied Trade Proposal Form

Please answer all questions, completing the form either by ink using block capitals or by computer.

The completion and signature of this proposal form does not bind the proposer or insurers to complete a contract of insurance.

Please Note: You must disclose all material information likely to influence the acceptance and/or assessment of your proposal. If you are unsure whether any item or information is material you should include it. A failure to do so may give the insurers the right to refuse the claims which may be made under the policy and invalidate cover.

### Company Name:

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### Address and Contact Information:

Contact Name	
Address	
Phone Number	
Email Address	
Website	

### Company Details:

Trading Since	
Time at current address	
Companies previous trading name	
Current broker & insurers	
Current & renewal premium.	

## Business Description:

Please provide a detailed explanation of what your business activities are and what you would like to trade as:

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Please provide a percentage (%) split of the works carried at the business (estimated):

Business Description	Turnover (%)

Please provide a percentage (%) split for types of projects undertaken (estimated):

Work Undertaken	Turnover (%)
New Builds	
Existing Structure (Alteration)	
Existing Structure (Repair)	
Existing Structure (Refurbishment)	
Existing Structure (Extensions)	

Please provide a percentage (%) split for types of properties undertaken (estimated):

Types of Properties	Turnover (%)
Housing	
Educational / Healthcare	
Warehousing / Industrial	
Office / Shops	

Do you carry out any works in or on the following:

Works Carried Out	Yes / No
Contracts outside of the UK?	
The export of any goods outside the UK?	
Any 'high risk' locations: e.g. Airports, aircraft, watercraft, collieries, mines, gas, petrochemical, railways, power stations, sub stations, oil refineries, fuel depots, quarries, offshore structures, etc.	
Heat Use (If Yes, Please provide % of work)	

**Maximum Height Worked To (m):**

Height Work	% of work at this height	Description
0m - 10m		
10m – 15m		
15 – 20m		
20m +		

**Maximum Depth Worked To (m):**

Depth Work	% of work at this Depth	Description
0m - 1m		
1m – 3m		
3 – 5m		
5m +		

**Public/Products Liability: £2,000,000 / £5,000,000 / £10,000,000 / other?**

	£
Turnover (Last Year)	
Turnover (Projected)	
Bona Fide Sub Contractor Payments:	

## Employers Liability: £10,000,000 / Other?

Position	Wages (£)	Number of Employees
Clerical		
Sales / Managerial		
Non – Manual Directors		
Manual Directors		
Site Supervisors		
Premises Based (manual)		
Manual PAYE		
Labour Only Subcontractor		
Drivers / Yardmen		
Other		

## Additional Covers:

Cover	Limit Required	Renewal Date
Contract Works		
Own Plant		
Hired In Plant		
Professional Indemnity		
Directors and Officers		
Legal Expenses		
Personal Accident		
JCT Contracts		

<b>Motor Fleet</b>	Please attach vehicle schedule + 3 years claims history
<b>Property Insurance</b>	Attach limit and contents to be included (E.g. computers)

**Claims History (Last 5 years)**

**Any Further Material Facts That May Be Relevant.**

**DECLARATION:**

- 1. I/We declare that to the best of my/our knowledge and belief
  - i) the statements and particulars supplied by me/us or on my/our behalf in this proposal are true and complete
  - ii) any statements or particulars supplied by me/us or on my behalf separately are true and complete
  - iii) that no material information has been withheld
- 2. I/We agree that this proposal and any statement and particulars supplied separately shall form the basis of the contract between me/us and Liability and General Insurance Brokers Ltd
- 3. I/We agree that any information disclosed to me/us and from me/us will be undertaken in a confidential manner

**You confirm that you or any of your partners or directors in the business:**

- a. have never been convicted
- b. have never been charged (but not yet tried)
- c. have never been given an official police caution in respect of any criminal offence other than a (road traffic) motoring offence or an offence that is now considered 'spent' under the Rehabilitation of Offenders Act

**You confirm that you or any of your partners or directors in the current business or whilst at a previous business.**

- a. have never been declared bankrupt (other than a bankruptcy that has been discharged) or insolvent
- b. are not subject to any current bankruptcy or insolvency proceedings
- c. are not subject to any IVA (Individual Voluntary Arrangement) or CVA (Company Voluntary Arrangement)
- d. have no outstanding County Court Judgement(s) or Sheriff Court Decree(s)

**You confirm that you or any of your partners or directors in the business have never been prosecuted or received notice of intended prosecution under:**

- a. The Consumer Protection Act
- b. The Food Safety Act
- c. The Health & Safety Act or any welfare or environmental protection legislation

**You confirm that you or any of your partners or directors in the business have never had:**

- a. an insurance application refused or declined
- b. an insurance cancelled or renewal refused
- c. any increased or special terms applied to any business insurance

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_ Position \_\_\_\_\_

*We recommend that you should keep a record of all information including copies of this proposal form and any letters supplied to us for the purpose of entering into this insurance contract.  
Please let us know if you require copies of any communication and correspondence*

**PLEASE RETURN THE COMPLETED FORM TO**

**INFO@LIABILITYANDGENERAL.CO.UK** or corresponding contact

**UNIT 5 Hill Farm Barns, Ashbocking Road, Henley, Suffolk IP6 0SA**